

ARCHITECTURAL MODIFICATION REQUEST

As stated in the Master Declaration of Covenants for _____ (*enter community*), the Modification Committee must approve any modifications to the exterior of your home. Requests for modifications (including a drawing of the proposed modification) should be submitted to our office and we will forward them to the Modification Committee. Once the committee has reviewed your request, we will send you a letter confirming their approval or denial.

HOMEOWNERS' NAME _____ PHONE _____

ADDRESS _____ WORK PHONE _____

BRIEFLY DESCRIBE THE PROPOSED MODIFICATION:

WHO WILL DO THE ACTUAL WORK _____

CHECK LOCATION OF MODIFICATION:

_____ FRONT OF HOUSE _____ HOUSE ROOF _____ BACK OF HOUSE

_____ GARAGE _____ PATIO _____ SIDE OF HOUSE _____ OTHER

(DESCRIBE) _____

PROJECT START DATE: _____ PROJECT COMPLETION DATE: _____

Homeowner's Signature: _____

PLEASE INCLUDE A SKETCH OR COPY OF THE PROJECT (WITH DIMENSIONS) INCLUDING MATERIALS AND COLORS TO BE USED AS WELL AS, HOUSE LOCATION, LOT LINES AND EASEMENT LINES (PLOT PLAN). PLEASE NOTE THAT THE COMMITTEE HAS UP TO 30 DAYS TO PROCESS REQUESTS.

RETURN TO:

Community Association Architectural Mod. Request

c/o Plateau Property Management Co.

1701 Directors Blvd., Ste. 290

Austin, Texas 78744-1144

(512) 441-1041 or Fax (512) 441-1922

E-mail: rp@plateaupropertymgmt.com

DO NOT WRITE BELOW THIS LINE - FOR ACC APPROVAL ONLY

ACCEPTED _____ **DENIED** _____ **DATE** _____

COMMENTS _____

SIGNATURES _____